

ASHWICK PARISH COUNCIL

MINUTES OF MEETING

On 14th July 2021 held at Ashwick and Oakhill Village Hall

Present: - Cllrs David Barlow (Chair), Phil Briscoe, Roy Bailey, Andy Clemence, David Hine, Sarah Emery, Bryan Wells, David Gilson and David Thorley

Also, in attendance – Kate Egan (Clerk)

205/2021 Welcome by the Chairman

206/2021 Apologies for absence

Cllr Lizzie Lewis

207/2021 Absent

Cllr Lizzie Lewis

208/2021 Declarations of Interest and dispensations

(a) To receive declaration of interest from Councillors on items on the agenda

No declaration of interests was received from Councillors on items on the agenda.

(b) To receive written requests for dispensations for disclosable pecuniary interests

No written requests for dispensation for disclosable pecuniary interests were received.

(c) To grant any requests for dispensation as appropriate

No requests for dispensation were received

209/2021 Public session

There was one member of the public in attendance and they spoke under item 211/2021

210/2021 County and District Councillor Reports

District Councillor Sam Phripp was in attendance and gave a verbal report.

211/2021 Co-option of a New Parish Councillor for Ashwick Parish Council

Two candidates had initially applied for the position of Parish Councillor, unfortunately one was unable to attend the meeting. The candidate in attendance gave a short presentation on why they would like to join the Parish Council and there was the opportunity for questions. After a vote the Council unanimously voted Jessica Elliott onto the Parish Council along with her dog Winnie.

Cllr Andy Clemence joined the meeting at 7.40pm.

(a) Signature of Acceptance of Office Form

Jessica Elliott signed the Acceptance of Office Form and was welcomed to the Council.

212/2021 Policies**(a) Dates of future meetings until September 2022**

The Council **RESOLVED** the dates of future meetings until September 2022.

(b) Code of Conduct Policy

The Council **RESOLVED** the revised Code of Conduct Policy

(c) Policy on the use of Amanuenses

The Council **RESOLVED** to approve and adopt the Policy on the use of Amanuenses

213/2021 To confirm the minutes of the previous meetings held on 3rd May 2021, previously circulated

After correcting the page numbering sequence which was incorrect the Council **RESOLVED** that the minutes for 3rd May 2021 be accepted as a true record and were signed by the Chair.

214/2021 Matters arising from the minutes but not on the agenda

There were no matters arising from the minutes but not on the agenda

215/2021 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.

(a) 2021/1483/TCA – T1 (Lime) – Fell – The Old Workshop, Zion Hill, Oakhill
Update Ashwick Parish Council recommended the decision is left to the Tree Officer

(b) 2021/1264/HSE – Erection of two storey side extension – Gable Cottage, Ash Lane, Neighbourne
Update Ashwick Parish Council recommended approval as the extension is in keeping with the original and will have no impact on neighbouring properties.

(c) 2021/0915/HSE – Alterations to boundary wall and installation of replacement drive access gates along with installation of doors and cladding to ends of open barn – The Old Barn, Brewery Lane, Oakhill
Update Ashwick Parish Council recommended approval as the alterations are in keeping with the area.

(d) 2021/1268/HSE Replacement of roof finish to existing garage and erection of open carport – Brewer Court, Brewery Lane, Oakhill
Update Ashwick Parish Council recommended approval as the alterations will have minimal visual impact on the property.

(e) 2021/1167/FUL – Demolish existing stable and erect a new stable and storage building – Land at Beacon View, Heckley Lane, Ashwick
Update Ashwick Parish Council recommended Refusal of Permission based on the excessive size of the replacement stables.

- (f) **2021/1544/TPO** TPO M1077: Lime (T1) – Fell - The Spinney, Zion Hill, Oakhill. **Update** Ashwick Parish Council recommended the decision be left the Mendip Tree Officer
- (g) **2021/1572/HSE** Erection of single storey side & rear extension, erection of double garage and conversion and erection of existing garage – Gales Court, Bath Road, Access to Sewerage Works, Stratton the The Fosse. **Update** Due to the application being received on the day of the Meeting delegation was given to the Clerk to submit a response after receiving comments from Councillors

Decisions on Planning Applications

- (h) **2020/0471/OTA** the erection of 2n. semidetached affordable dwellings – Land west of Red Morley, Chapel Lane to Stockhill, Gurney Slade. **Update** Mendip District Council refused the application.
- (i) **2021/0730/HSE** – Erection of a side and rear side storey extension to dwelling, double garage erection and existing garage conversion and extension (resubmission of previously approved application). Gales Court, Bath Road, access to Sewerage Works, Stratton on the Fosse. **Update** Mendip District Council approved the application.
- (j) **2021/0985/AGB** – Erection of steel portal framed building for the storage of hay, straw, fodder and machinery – Woodside Farm, Bath Road, Oakhill **Update** Mendip District Council have stated prior approval is not required.
- (k) **2021/0895/HSE** Partial demolition and erection of two storey extension and alterations to dwelling – Camp Five, Blackey Lane to Withy Lane, Neighbourne **Update** Mendip District Council approved the application.
- (l) **2021/0587/HSE** – replacing small clay tiles with double roman clay tiles to east and west roof elevations – Old End Cottage, Zion Hill, Oakhill **Update** Mendip District Council approved the application
- (m) **2021/0426/LBC** Internal alterations to create en-suite to the master bedroom – Little Oakhill, Brewery Lane, Oakhill. **Update** Mendip District Council approved the application.
- (n) **2021/0731/FUL** Erection of detached 2 storey dwellinghouse with associated access and parking – 15 Sunnymead, Oakhill **Update** Mendip District Council refused the application.
- (o) **2021/1432/FDN** – Five-day notice: T1 (Lime) – Fell. T2 (Lawson Cypress) – remove stem – The Old Workshop, Zion Hill, Oakhill. **Update** Mendip District Council refused the application.
- (p) **2021/0105/FUL** – Erection on a 1-bedroom dwellinghouse, resubmission of 2019/2523/FUL – The Conifers, Little London, Oakhill **Update** Mendip District Council approved the application.

- (q) 2021/1318/APP** – Application for approval of details reserved by conditions 5, 6, 8, 9, 10 and 11 on planning consent 2020/0494/FUL – Hill Top, Blackey Lane to Withy Lane, Neighbourne, **Update** Mendip District Council approved the application

216/2021 To Be Resolved

- (a) Discussion of priorities list for projects and reserved expenditure.**

The priorities list for projects and reserved expenditure was discussed and will be looked at again when the annual budget is set at the end of the year.

- (b) Acceptance of the quote from Somerset Forge to remove the “spare” portion of tube on the fingerpost so there are no gaps between the fingers at a cost of £120 + VAT.**

The Council **RESOLVED** to accept the quote of £120 + VAT to remove the spare portion of tube on the fingerpost so there are no gaps between the fingers and Somerset Forge will be contacted to carry out the works.

- (c) Acceptance of the quote from Somerset Highways to install two new street lights on the High Street in Ashwick. Cost of quote is £2,359.97**

The Council **RESOLVED** to accept the quote from Somerset Highways to install two new street lights on the High Street in Ashwick at a cost of £2,359.97

- (d) Proposal for Ashwick Parish Council to move to online banking**

The Council **RESOLVED** for Ashwick Parish Council to move to online banking.

- (e) Proposal to close the old account number 01250412 as it only contains 38p and transfer it to the current account**

The Council **RESOLVED** to close the old account 01250412 as it only contained 38p and transfer it to the current account. Two signatures signed a letter requesting the closure and this will be submitted to TSB

- (f) Proposal to consider the relocation of village 30 mph traffic speed limit along Galley Batch Lane.**

Upon carrying out some research it was discovered that a request was put to Somerset Highways in 2016 to move the sign and it was agreed. Copies of emails have been found and will be forwarded. An update will be put on the next agenda.

- (g) Discussion on the maintenance of the flower beds beside the War Memorial**

Cllr David Barlow and his wife have very kindly spent time maintaining the flower beds beside the War Memorial but the Parish Council are looking for a kindly volunteer to help with weeding and replacing the plants. After a short discussion Cllr Sarah Emery offered to take on this role but is also looking for helpers, if you would like to help please contact her on cldr.emery@ashwickparish.org

217/2021 Clerk's Report

- (a) Further to the list of Councillor Training events being held in June/July, Cllr Andrew Clemence has attended an online training course entitled Councillor Essentials.
- (b) Rubble had appeared outside a property in Gurney Slade, Neighbourhood Services were notified about the issue.
- (c) The Clerk was copied into an email between a resident, Binegar Parish Council and the Environmental Protection Officer at Mendip District Council regarding continuous loud noises at Highcroft Quarry and the disruptions to their guests.
- (d) An email has been received from a resident concerned about the present speed limit of 30mph within the village being too fast to protect the safety of road users. A request has been asked whether Councillors would consider this in helping to reduce the speed limit.
- (e) Information has been received The Queens Platinum Jubilee Beacons on 2nd June 2022 and asking whether the Parish Council would like to take part.

218/2021 Reports**(a) Report from the Village Hall Committee**

The report from the Village Hall Committee was read out and briefly discussed, the report is included at the end of the minutes as appendix A.

219/2021 Finance**Bank Balance as at 30th June 2021**

TSB – current account – £3,424.22

Reserve account - £17,256.15

Quarterly Budget Review**Signature of Quarterly Bank Reconciliation****Receipts**

(a) Bank Interest - £2.36 – received 10.04.21

(b) Bank Interest £4.42 – received 10.06.21

(c) Annual Precept - £11,000 – received 14.04.21

(d) Bank Interest - £4.63 – received 10.05.21

Payments

(e) Clerks' salary – May 2021 - £330.40

(f) SLCC Course on Community Engagement and Involvement - £9.00

(g) Ink Cartridge - £30

(h) Clerks Salary – June 2021 - £330.40

(i) SALC – Annual Membership - £360.13

The Council **RESOVLED** the above payments and receipts

220/2021 Correspondence

- (a)** District Council give local electors a vote on the future of local government in Somerset – forwarded 05.05.21
- (b)** Notification of intention to extend the Public Space Protection Orders – forwarded 05.05.21
- (c)** Invitation to a meeting of Neighbouring Parishes / Unitary Authority – forwarded 12.05.21
- (d)** Councillor Training Events in June/July being run by SALC – forwarded 17.05.21.
- (e)** Local poll on future of local government in Somerset goes live – forwarded 17.05.21
- (f)** Reaffirming a commitment to continue the local poll – a message from the Stronger Somerset team – forwarded 26.05.21
- (g)** Consultation on statement of licensing policy and street trading policy – Licensing Act 2003 – forwarded 03.06.21
- (h)** Two new funds for Mendip! – forwarded 07.06.21
- (i)** Leaders write to Rt Hon Robert Jenrick and meet to discuss proposals for two unitary authorities – forwarded 16.06.21
- (j)** An update on local government reorganisation in Somerset – forwarded 25.06.21

221/2021 Matters to report/items for next agenda

- (a)** A report was received from resident about a possible spread of Japanese Knotweed in the village. The information will be passed onto the Environmental Officer at Mendip District Council.

222/2021 Date and time of next meeting: - Wednesday 8th September at 7.30pm at Oakhill and Ashwick Village Hall

Meeting closed 9.25pm

Appendix A

Report from Village Hall Committee to Parish Council 26th June 2021

The Village Hall Committee has now progressed to face-to-face meetings in the Village Hall, operating in accordance with the evolving Covid safety protocols. Matters to report include the following:

- The Constitution of the VHC, particularly with regard to its membership, has been updated and submitted to the Charities Commission for approval. Other documentation relevant to how VHC is operated has also been updated and adopted in preparation for seeking Stage 1 Hallmark Accreditation, as a precursor to following through for Stage 2 Accreditation.
- With the relaxation of Covid rules for meetings of groups the VH is gradually being opened up for activities, meetings and events. Bookings are now being invited, using the new online system.
- Financial situation – during the past 12-15 months or so approximately £25k of income has been generated by way of grants, etc., to help cover running costs and, where feasible, to upgrade our facilities.
- Rejuvenation – Designs, plans and estimates have been generated to convert the existing garage and storeroom into a new kitchen with an adjacent café/seating area. A total budget of £80k has been identified (making conservative allowances for contingencies, inflation, etc). Fundraising will shortly be starting in earnest and VHC would welcome comment and suggestions from PC on how, and to what extent, PC feel they might best be able to provide support.

David Thorley