

ASHWICK PARISH COUNCIL

MINUTES OF MEETING

Held on Wednesday 12th October at Ashwick and Oakhill Village Hall

Present: - Cllrs David Barlow (Chair), Phil Briscoe, David Thorley, David Hine, Sarah Emery,

Also, in attendance – Kate Egan (Clerk)

1 **Welcome by the Chairman**

The Chair welcomed everyone to the meeting

2 **Apologies for absence**

Cllr Monica Munday

3 **Absent**

Cllr Bryan Wells

4 **Declarations of Interest and dispensations**

(a) **To receive declaration of interest from Councillors on items on the agenda**

No declarations of interest were received from Councillors on items on the agenda

(b) **To receive written requests for dispensations for disclosable pecuniary interests**

No written requests were received for disclosable pecuniary interests

(c) **To grant any requests for dispensation as appropriate**

No requests for dispensation as appropriate were received.

5 **Public session**

There were no members of the public in attendance

6 **County and District Councillor Reports**

District Councillors Sam Phripp and Josh Burr were not in attendance. County Councillor Tony Robbins introduced himself as one of the County Councillors for the Parish Council and gave a verbal report.

Cllr David Hine arrived at the meeting 7.35pm

7 **To confirm the minutes of the Parish Council meeting held on 13th July 2022, previously circulated**

The Council **RESOLVED** that the minutes for the meeting held on 13th July be accepted as a true record and were signed by the Chair.

8 **Matters arising from the minutes but not on the agenda**

There were no matters arising from the minutes but not on the agenda

9 **Co-option of Parish Councillor**

Cllr David Thorley proposed Philip Blatchford to be co-opted as a Parish Councillor, this was seconded by Cllr Phillip Briscoe and unanimously agreed.

(a) **Signature of the Acceptance of Office Form**

Cllr Philip Blatchford signed the acceptance of Office Form, this was countersigned by the Proper Officer. Philip Blatchford was welcomed to the Parish Council

10 **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

(a) **2022/1343/OUT** Application for outline Planning Permission with some matters reserved for erection of a commercial building Use Class B2 General Industrial and B8 Storage or Distribution with details of access/appearance/layout/scale. Batts Farm, Batts Lane, Gurney Slade. **Update** Under delegated responsibility Ashwick Parish Council recommended approval

- (b) **2022/1204/HSE** Ground/first floor rear and side extensions to dwellinghouse and extension to garage. Glencroft, Heckley Lane, Ashwick **Update** Under delegated responsibility Ashwick Parish Council recommended approval.
- (c) **2022/1381/FUL** Widen existing access and rebuild wall. Park Farm, Fosse Road, Oakhill **Update** Under delegated responsibility Ashwick Parish Council recommended approval
- (d) **2022/1634/TCA** T1 (A) Yew – Fell, T2 (B) Yew – Crown lift by approx. 1.5m and thin by approx. 10%. Also, permission to raise and thin the canopy of the other yew tree (tree B) as part of routine maintenance. 8 The Granary, High Street, Oakhill **Update** Ashwick Parish Council recommended the decision be left to the Tree Officer.
- (e) **2022/1811/HSE** Erection of a single storey side extension. College Barn, Benter Cross to Upper Benter, Stratton on the Fosse **Update** Ashwick Parish Council recommended approval.
- (f) **2022/1961/FUL** Change of use from agricultural to commercial (bottling facility) and siting of a shipping container. Little Oakhill, Brewery Lane, Oakhill **Update** Ashwick Parish Council recommended approval.

11 Planning Applications – Responses to be noted from Mendip District Council and others.

- (a) **2022/1197/PAH** Erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 8 metres, with a maximum height of 4 metres and an eaves height of 2.3 metres. Batts Farm, Batts Lane, Gurney Slade **Update** Prior approval is not required
- (b) **2022/1262/VRC** Application to vary condition 2 (drawings) of planning approval 2021/2503/FUL (Demolition of 2no. existing dwellings, a single storey garage and a single storey stable building, and construction of a new single storey office building) to reduce the scale of the office building. Myrtledene, Chapel Lane to Stockhill, Gurney Slade **Update** Mendip District Council have granted approval
- (c) **2021/2397/FUL** Erection of first floor extension. Oakhill Cottage, Zion Hill, Oakhill **Update** Mendip District Council have granted approval.
- (d) **2021/2398/LBC** Erection of first floor extension. Oakhill Cottage, Zion Hill, Oakhill **Update** Mendip District Council have granted approval.
- (e) **2021/0530/FUL** Rebuilding and conversion of outbuildings to form 1no. 3 bed dwellinghouse with annexe accommodation. Highcroft Farm, Old Frome Road to Underhill, Gurney Slade. **Update** Mendip District Council granted approval
- (f) **2022/1381/FUL** Widen existing access and rebuild wall – Park Farm, Fosse Road, Oakhill **Update** Mendip District Council have granted approval
- (g) **2022/1272/CLF** Application for a certificate of lawful existing development for demolition of existing bay window, erection of a single storey flat roof rear extension. Replacement of single rear window with French doors. Park Farm, Ash Lane, Neighbourne. **Update** Mendip District Council have said the development is lawful.
- (h) **2021/0531/LBC** Rebuilding and conversion of outbuildings to form 1no. 3 bed dwellinghouse with annexe accommodation – Highcroft Farm, Old Frome Road to Underhill, Gurney Slade. **Update** Mendip District Council have granted approval.
- (i) **2022/0797/OUTB** Application for outline planning permission with some matters reserved for demolition of redundant agricultural buildings and a B8 storage building, erection on 1no dwelling house with details of access – Longacres, Pound Lane, Oakhill. **Update** Mendip District Council have granted approval.
- (j) **2022/0762/HSE** Demolition of existing single storey extension replaced with two storey extension. Jade Cottage, Old Frome Road to Underhill, Gurney Slade **Update** Mendip District Council have granted approval.

- (k) **2022/0762/HSE** Demolition of existing single storey extension replaced with two storey extension. Jade Cottage, Old Frome Road to Underhill, Gurney Slade **Update** Mendip District Council have granted approval

12 To Be Resolved/Discussed

- (a) **Approval of quotes for replacement wooden tables outside the village hall and proposal for the Parish Council to purchase replacement tables.**

The Council **RESOLVED** to purchase a wheelchair accessible picnic table for £495.00 plus delivery. The table will sit outside the village hall.

- (b) **Proposal for the Parish Council to contribute towards the Clerks costs for attending the National Conference in November - £112.96**

The Council **RESOLVED** to contribute £112.96 towards the Clerks costs for attending the National Conference in November.

- (c) **Discussion and appointment of a Councillor to work with Binegar Parish Council in producing information boards within the two parishes.**

Cllr Monica Mundy was appointed as the Councillor to work with Binegar Parish Council in producing information boards within the two parishes, although Cllr Monica Mundy was not in attendance, she had mentioned an interest prior to the meeting.

- (d) **Acceptance of quotes and proposal to appoint the Internal Auditor for this financial year**

The Council **RESOLVED** to appoint Do The Numbers Ltd as the Internal Auditor for this financial year at a cost of £160.00

The following two items were swapped around

Cllr David Hine left the meeting at 8.29pm

- (e) **Proposal to adopt a new logo for the Parish Council**

The Council **RESOLVED** that a logo was not required at the moment.

- (f) **Proposal to accept the options regarding the plaque for the Jubilee tree**

The Council **RESOLVED** to amend the plaque for the Jubilee tree with a few extra additional words

- (g) **Discussion and approval of the response to the Local Community Networks (LCNs) Consultation**

The Council discussed the various options and a response was formulated and agreed, this will be submitted before the deadline of 17th October.

13 Clerks Report

- (a) After complaining to the Highway Lighting Team, the column for the new streetlight was installed on 31st August, hopefully the power will be connected before the clocks go back. **Update** The power has now been connected and the light is operational
- (b) Flashing Lights have been installed by the school, these will flash at traffic during the beginning and close of day by the school for half an hour.
- (c) Update on the Auto Speed Watch as discussed at the last meeting – a report was attached as part of the supporting papers.
- (d) There are no further updates on installing bus shelters within the village, this is still being chased.
- (e) Councillor Jessica Elliott has resigned as a Parish Councillor, the Parish Council would like to thank her for her time and commitment over the last year.

14 Village Reports

- (a) **Village Hall** Cllr David Thorley gave a verbal update

15 Finance

Bank Balance as at 4th October 2022

TSB – current account – £1,718.88

Reserve account - £16,617.43

Budget Review – This was noted by the Council

Approval and signing of the Quarterly Bank Reconciliation

The Council **RESOLVED** to approve the Quarterly Bank Reconciliation and it was signed by the Chair

Receipts

(a) Bank Interest – £7.74 – received 10.08.22

(b) Bank Interest - £7.74 – received 10.09.22

Payments

(c) Mendip District Council – Election Costs - £100.00 – pd 13.09.22

(d) Idverde – Grass Cutting - £412.74 (two invoices) – pd 13.09.22

(e) Parish Clerk – Contribution towards the National Conference - £112.96

(f) Parish Clerk – purchase of ink and paper - £35.97

(g) Parish Clerk – Salary for July, August and September - £1007.19

(h) HMRC – July - £8.80 - pd

(i) HMRC – August - £8.80 – pd 05.08.22

(j) HMRC – September £8.80 – pd 30.09.22

(k) SALC – Councillor Training Course - £50.00 (two invoices)

(l) SALC – Annual Membership - £366.76

(m) Idverde – Grass Cutting - £206.37

(n) Ashwick and Oakhill Village Hall – Hall Hire - £25.00

Transfers

(o) Transfer from the Reserve Account to the Current Account - £5,000.00

The Council **RESOLVED** to approve the above payments and receipts

16 Correspondence

(a) Press Release – New Somerset Council supports local decision making – forwarded 18.07.22

(b) Invitation to a Parish Forum on Thursday 8th September – forwarded 10.08.22

(c) Survey from Mendip Rural Parishes Liaison Group – forwarded 22.08.22

(d) Invitation to Somerset Unitary Team Meeting on Tuesday 27th September in Wells Town Hall – forwarded 22.08.22

(e) Invitation to the Mendip Parishes Liaison Group Meeting on Thursday 29th September at Doulling Village Hall starting at 7.30pm – forwarded 18.09.22

17 Matters to report/items for next agenda

(a) Highcroft Quarry

18 Under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The Council **RESOLVED** that the press and public be excluded from the meeting for the following item of business, this was proposed by Cllr David Barlow and seconded by Cllr Philip Blatchford.

(a) Proposal to accept donation of outside gym equipment

The Council **RESOLVED** to accept the donation of outside gym equipment and will liaise with the village hall committee.

19 Date and time of next meeting: - Wednesday 9th November 2022 in the Village Hall starting at 7.30pm.

Meeting Closed 9.29pm