

# ASHWICK PARISH COUNCIL

## MINUTES OF MEETING

Held on Wednesday 28<sup>th</sup> February 2024 at Ashwick and Oakhill Village Hall  
starting at 7.30pm

**Present:** - Cllrs David Simons, David Barlow (Chair), David Hine, David Thorley, Phil Briscoe, Monica Munday and Philip Blatchford

**Also, in attendance** – Kate Egan (Clerk)

**1 Welcome by the Chairman**

The Chair welcomed everyone to the meeting

**2 Apologies for absence**

No apologies were received

**3 Absent**

Cllr Sarah Emery

**4 Declarations of Interest and dispensations**

**(a) To receive declaration of interest from Councillors on items on the agenda**

Cllrs David Barlow and Cllrs David Simons declared an interest in item 9 (g) and (h) planning items 2024/0191/FUL and 2024/0192/LBC.

**(b) To receive written requests for dispensations for disclosable pecuniary interests**

A written request for dispensation was received from Cllr David Barlow in regard to the potential development at Chapelfield, this was granted for a period of 12 months and is valid until 10<sup>th</sup> January 2025.

**(c) To grant any requests for dispensation as appropriate**

No requests for dispensation as appropriate were received.

**5 Public session**

There were no members of the public in attendance.

**6 Somerset Councillor Reports**

Neither Somerset Councillors Edric Hobbs or Tony Robinson were present but had sent apologies.

**7 To confirm the minutes of the Parish Council meeting held on 10<sup>th</sup> January 2024, previously circulated**

The Council **RESOLVED** that the minutes of the Parish Council meeting held on 10<sup>th</sup> January be accepted as a true record and were signed and dated by the Chair.

Cllr Philip Blatchford joined the meeting at 7.35pm

**8 Matters arising from the minutes but not on the agenda**

There were no matters arising from the minutes but not on the agenda

**9 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**(a) 2024/0065/TCA** T1 – Copper Beech – Reduce crown 4m, T2 – Cooper Beech – Crown thin by 25%, T3 – Yew Tree – Crown Reduction by 2-3m, T4 – Beech – Crown Reduction by 2-3m. Oakhill Cottage, Zion Hill, Oakhill. This is a **notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the planning officers.

- (b) **2024/0050/TCA** T1 English Oak, crown reduction of 1.5 metres, T2 Holly – end weight reduction. Oakhill Manor, Zion Hill, Oakhill. This is a **notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the planning officers
- (c) **2024/0067/CLE** Use of 1<sup>st</sup> floor as an independent dwelling unit. Land West of Harridge Cottage, Ash Lane, Nettlebridge. This is a **notification** only and in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the planning officers **Update** Although this application was for notification only the Parish Council submitted a response detailing the caveat on the conditions relating to the previous application 2011/1025.
- (d) **2023/2434/FUL** Demolition of existing stables and construction of two storey dwelling and attached garage. Land at 362036, 145587, Windsor Hill Lane, Downside. **Update** This was included in error as it related to a neighbouring Council.
- (e) **2024/0281/HSE** Proposed side extension, reinstate original chimneys, extension to existing outbuilding. Fern Cottage, Windsor Hill Lane, Downside **Recommendation** Ashwick Parish Council recommended Approval.
- (f) **2024/0069/FUL** Erection of curtilage building for use as ancillary residential accommodation. Oakhill Cottage, Zion Hill, Oakhill. **Recommendation** Ashwick Parish Council recommended Approval.

Cllrs David Barlow and David Simons left the meeting at 7.49pm and Cllr Phil Briscoe became Chair for the next two items.

- (g) **2024/0191/FUL** Erection of a dwelling to replace the extant dwelling permitted under planning permission 2019/1154/FUL. Little Oakhill, Brewery Lane, Oakhill. **Recommendation** Ashwick Parish Council recommended Approval.
- (h) **2024/0192/LBC** Erection of a dwelling to replace the extant dwelling permitted under planning permission 2019/1154/FUL. Little Oakhill, Brewery Lane, Oakhill. **Recommendation** Ashwick Parish Council recommended Approval.

Cllrs David Barlow and David Simons rejoined the meeting at 7.55pm and Cllr David Barlow took over as Chair.

- (i) **2024/0232/FUL** Proposed replacement dwelling with annexe, associated building and works. Beacon Cross Farm, Old Frome Road, Masbury. **Recommendation** Ashwick Parish Council recommended Refusal.

## 10 Planning Applications – Responses to be noted from Somerset Council.

- (a) **2023/2002/APP** Application for approval of details reserved by conditions 3 (joinery Details), 4 (Ducts, Pipes, Rainwater Goods), 5 (Materials – walling) and 6 (Sompel Panel – Walling) on listed building consent 2021/2398/LBC. Oakhill Cottage, Zion Hill, Oakhill. **Decision** Somerset Council have granted approval
- (b) **2023/1757/HSE** Amendments to existing roof and the addition of dormer extension above gym and addition of dormer extension above kitchen to existing mezzanine floor. The Court Yard, Zion Hill, Oakhill. **Decision** Somerset Council have granted approval.
- (c) **2023/2245/OUT** Application of outline planning permission with some matters reserved for up to 23.no two storey houses (including 30% affordable housing), parking, hard/soft landscaping, open space, drainage end infrastructure with details of access / layout / scale. Re-submission of 2020/2603/FUL. Land at 362977 147235 Chapelfield, Oakhill. **Decision** Somerset Council have refused the application.

- (d) **2023/2436/HSE** Proposed side/rear extension and loft conversion. Criagwell, Heckley Lane, Ashwick. **Decision** Somerset Council have granted approval.
- (e) **2023/2170/LBC** Retrospective planning application for loft conversion and installation of 2no. conservation rooflights. Spargeside, Old Brewery Place, High Street, Oakhill. **Decision** Somerset Council have granted approval.
- (f) **2023/0800/FUL** Erection of dwelling, car port and associated access. Land at Goodrest Cottage, Blackey Lane to Withy Lane, Neighbourne. **Decision** The application was withdrawn.

## 11 To Be Resolved / Discussed

- (a) **Proposal to approve a date for the Annual Parish Meeting which should be held between the 1<sup>st</sup> April and the 1<sup>st</sup> of June.**  
The Council **RESOLVED** to hold the Annual Parish Meeting on Wednesday 22<sup>nd</sup> May 2024; invitations will be sent out nearer the time.
- (b) **Proposal to approve the Annual Asset List for Ashwick Parish Council.**  
The Council **RESOLVED** to dispose of the Council laptop due to the age and non-compatibility, although it was noted this would need to be replaced in the future. Following some slight amendments the Council **RESOLVED** to approve the Asset List for the Financial Year 2023-2024.
- (c) **Proposal to purchase a dog bin and install it on Heckley Lane.**  
The Council **RESOLVED** in principle to purchasing a new Dog Waste Bin but it was dependant on obtaining permission to site the bin and whether it is on the route for Environmental Services for emptying by Somerset Council.
- (d) **Proposal to amend the name of the working Party from Ashwick Parish Design Statement Working Party to Ashwick Parish Community Review Steering Group and amend the Terms of Reference accordingly.**  
The Council **RESOLVED** to amend the name of the Working Party from Ashwick Parish Design Statement Working Party to Ashwick Parish Community Review Steering Group and amend the terms of reference accordingly.

## 12 Clerks / Councillors Report

- (a) Update from Cllrs David Thorley and Phil Briscoe on the Community Review Plan. **Update** Cllr David Thorley gave a verbal update. Steering Group members have met with the CCS Advisor and have been given a timetable to follow, the final survey should be out for consultation at the end of the summer term. Member numbers are slowly increasing.
- (b) The bench removed from Pound Lane has now been repaired and is due to be reinstalled at the beginning of March. **Update** Cllr David Barlow and Phil Briscoe will clear the area ready for installation.
- (c) A request has been received for the Parish Council to provide some allotments for the village. The Parish Council doesn't own any land so would need to purchase an area or have it kindly donated by a resident in order for allotments to be installed **Update** A notice will be put on Facebook and in the Phoenix Magazine asking if any landowners have any available.
- (d) Reports have been received about Street Lights out on Withy Lane and the time being taken to repair them. This has been reported to Somerset Council both on the website and via the Somerset Councillor.
- (e) Reports have been received about flooding on the A367 just north of Oakhill School due to blocked gulleys, this has also been reported to Somerset Council via the Somerset Councillor. **Update** Reports of flooding had also been received on Binegar Lane on edge of Gurney Slade; this was also reported to Somerset Council.
- (f) A report has been received of a possible breach of planning regulations in Benter, this will be reported to the Enforcement Team at Somerset Council.

**13 Finance****Bank Balance as at 21<sup>st</sup> February 2024****Current account £5,906.20****Reserve account £11,820.19****Quarterly Budget Review** This was noted by Councillors**Approval and signature of the Quarterly Bank Reconciliation**The Council **RESOLVED** to approve the Quarterly Bank Reconciliation; this was signed by the Chair.**Receipts****(a)** Bank Interest £15.31 – received 10.02.24**Payments****(b)** Ashwick & Oakhill Village Hall – Hall Hire - £25.00**(c)** Clerks Salary and Expenses – January 2024 - £265.63The Council **RESOLVED** to approve the above payments and receipts and also **RESOLVED** to approve the additional payment below.**(d)** Clerks Salary and Expenses – February 2024 - £265.63**14 Correspondence****(a)** Minutes from the LCN Meeting held on 11<sup>th</sup> January plus opportunities to join the various sub committees and working groups – forwarded 02.02.24**(b)** Invitation to join the Highways and Traffic Working Party on Monday 26<sup>th</sup> February at Mendip Shape starting at 2pm – forwarded 09.02.24**(c)** February report from Somerset Council on behalf of the Liberal Democrat Group – forwarded 13.02.24**15 Matters to report/items for next agenda**

There were no matters to report or items for the next agenda.

**16 Date and time of next meeting: - Wednesday 10<sup>th</sup> April 2024****Meeting closed 9.15pm**