

ASHWICK PARISH COUNCIL

To all Members of Ashwick Parish Council

You are hereby summoned to attend a meeting of Ashwick Parish Council for the purpose of transacting the following business

Kate Egan **Parish Clerk to the Council**

Agenda for the Meeting of

ASHWICK PARISH COUNCIL ANNUAL COUNCIL MEETING

**To be held at Ashwick & Oakhill Village Hall on Wednesday 22nd May 2024 at
7.30pm**

AGENDA FOR ASHWICK PARISH COUNCIL ANNUAL MEETING

1. Election of Chair

- (a) To elect the Chair for the forthcoming year
- (b) The Chair to sign the Declaration of Office Form

2. Election of Vice-Chair

- (a) To elect the Vice-Chair for the forthcoming year.

3. Present

4. Apologies

5. Banking Arrangements

- (a) To agree the 'banking arrangements' for the year and to agree any changes to the nominated signatories. It is recommended Councillors have online access to authorise payments, currently it is sole authorisation. Current signatures are the Clerk, Cllrs Philip Blatchford, David Thorley and David Barlow.

6. To confirm that the Parish Council are Custodian Trustees of the Oakhill and Ashwick Village Hall and Playing Fields

7. Ashwick Parish Council are not eligible to adopt the General Power of Competence as two thirds of the Councillors were not elected at the last elections held in 2022, although there is a qualified clerk

8. Risk Assessment

- (a) To approve the Annual Risk Schedule

9. Policies

- (a) To review and adopt Financial Regulations
- (b) To review and adopt Standing Orders
- (c) To review and adopt the Code of Conduct

10. Confirm and agree Dates of Future Meetings for the following year

11. Insurance Cover

- (a) Agree annual insurance. The Parish Council changed insurance last year to Zurich for one year, the recommendation is to stay with Zurich as the quote received is the same price as last year.

- (b) Agree payment of annual insurance of £459.00

12. Councillors Interests/Responsibilities

- (a) Somerset Waste
- (b) Schools Liaison
- (c) Finance
- (d) Highways
- (e) Publicity
- (f) Planning

- (g) Footpaths
- (h) Village Litter Pick Up Co-ordinator
- (i) Village Hall
- (j) Farming
- (k) Recreation Field Maintenance
- (l) Environmental Initiatives / Climate Emergency
- (m) Quarry Liaison

13. Accounts for the Year Ending 31st March 2024

- (a) Note the Annual Internal Audit Report from the Internal Auditor
- (b) To approve the Annual Governance Statement 2023/2024 of the Annual Return
- (c) To approve the Accounting Statement 2023/2024 of the Annual Return
- (d) Signature of Exclusion Certificate
- (e) Notice of Public Rights and Publication of Annual Governance and Accountability Return
- (f) To confirm that the Clerk is also the Responsible Finance Officer.

Next Annual Council Meeting 28th May 2025